

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 10	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 03-Dec-2015		4. REQUISITION/PURCHASE REQ. NO. 1300533857		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVSUP FLC NORFOLK CONTRACTING NORFOLK OFFICE ATTN: K. GOODMAN 1968 GILBERT ST, SUITE 600 NORFOLK VA 23511-3392		CODE N00189		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. N00189-16-T-0058	
				X		9B. DATED (SEE ITEM 11) 24-Nov-2015	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to complete the following actions in accordance with the information on the continuation page: 1.) Adjust the quantity and unit of issue. 2.) Adjust the Period of Performance. 3.) Adjust the Performance Work Statement 4.) Extend the response deadline with the information on the continuation page.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 03-Dec-2015	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The required response date/time has changed from 01-Dec-2015 10:00 AM to 07-Dec-2015 12:00 PM.

SUPPLIES OR SERVICES AND PRICES

Global Changes

CLIN 1001 -- CLIN 3001

The pricing detail quantity has decreased by 1.00 from 2.00 to 1.00.

The unit of issue has changed from Semiannual to Each.

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item for CLIN 1001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 09-DEC-2015 TO 08-DEC-2016	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 14-DEC-2015 TO 13-DEC-2016	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189

The following Delivery Schedule item for CLIN 2001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
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POP 09-DEC-2016 TO 08-DEC-2017	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189
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To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 14-DEC-2016 TO 13-DEC-2017	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189

The following Delivery Schedule item for CLIN 3001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 09-DEC-2017 TO 08-DEC-2018	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 14-DEC-2017 TO 13-DEC-2018	N/A	NAVSUP FLC NORFOLK JOHN GVOD POSTAL OPERATIONS BRANCH 2822 DOHERTY DRIVE SW, SUITE 1000 WASHINGTON DC 20373-5899 202-685-0902 FOB: Destination	N00189

The following have been modified:

5252.243-9400 Authorized Changes Only By The Contracting Officer (Jan 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

NAME: CAROLYN O. JOHNSON-LAWRENCE

ADDRESS: 1968 Gilbert Street Suite 600
Norfolk, VA 23511-3392

TELEPHONE: 757-443-1622

(End of Clause)

PERFORMANCE WORK STATEMENT

PERFORMANCE WORK STATEMENT

I. Background

The Naval Supply Systems Command (NAVSUP) Fleet Logistics Center Norfolk (FLCN) Detachment (DET) Naval District Washington (NDW) Postal Division is seeking to procure FLIR onsite annual preventative maintenance, non-scheduled service calls, software updates and telephone support for troubleshooting and technical assistance, FLIR replacement parts, calibration, and quality checks for MailPoint CBRNE detection equipment located at Joint Base Anacostia Bolling Washington, DC 20373.

II. Objectives

To obtain vendor support to provide the NAVSUP FLCN Detachment NDW Postal Division onsite annual preventative maintenance, non-scheduled service calls, software updates and telephone support for troubleshooting and technical assistance, FLIR replacement parts, calibration, and quality checks for MailPoint CBRNE detection equipment.

III. Performance Requirements

The services called for under this requirement shall be performed in accordance with the terms, conditions, and specifications stated herein until such time as said services are completed to the satisfaction of the Government. The contractor shall provide the following in accordance with this Performance Work Statement (PWS).

- a. The vendor shall perform software updates as needed and ongoing telephones reach back for troubleshooting or technical assistance.
- b. The vendor shall perform all annual maintenance on CBRNE detection equipment and MailPoint cabinet to include:
 - Airflow diagnostics
 - System check
 - Change all cabinet air filters
- c. The vendor shall perform all annual preventive maintenance for the Explosive/Narcotics Detection/Identification Griffin 824(Serial # 824-00108) to include:
 - Full system evaluation
 - Baseline the instrument performance and note software and hardware Configuration (update if needed)
 - Disassembly and inspection
 - Clean mass analyzer components
 - Replace consumable parts
 - To include capillaries, filaments, o-rings,
 - Calibration fluid, diaphragms, etc.,
 - Full system cleaning, and complete calibration
 - Return to factory for complete service (if required)
- d. The vendor shall perform all annual preventive maintenance for the FLIR MailPoint Griffin 625 (Serial # 625-00102) to include:
 - Full system evaluation
 - Baseline the instrument performance and note
 - Software and hardware configuration, (update if needed)
 - Disassembly and inspection
 - Clean Mass Analyzer Components
 - replace Consumable Parts to include capillaries, filaments, o-rings
 - Calibration fluid, diaphragms, etc.,
 - Full system cleaning, and complete calibration
 - Return to factory for complete service (if required)
- e. The vendor shall perform annual preventive maintenance for the Biological Detection RAZOR (EX4406) which include:
 - Calibration and quality check
- f. The vendor shall perform maintenance support and non-scheduled service calls during the Government's normal working hours, 7:30 a.m. - 4:00 p.m., Monday through Friday, excluding Federal Holidays to include:
 - Schedule preventative maintenance (1) (annual) times a year
 - Non-scheduled service calls, return call within 4 hours to schedule an appointment

- Provide advance notification to the TPOC
- g. The vendor shall furnish all labor, parts, supervision, and expertise necessary to perform the annual preventive maintenance and non-scheduled service calls on all FLIR CBRNE MailPoint detection equipment listed in Section III.

IV. General Information

Security Requirements. All personnel employed by the contractor in the performance of this contract, or any representative of the contractor entering the Government installation, shall abide by all security regulations of the installation. Contractor's vehicles shall enter and exit JBAB through the South Gate (Visitor's Center).

- a. The vendor shall provide each employee with identification (ID) badge made of nonmetallic material, easily readable and including employee's name, contractor's name, functional area of assignment, with recent color photograph of the employee.
- b. The vendor employees shall wear the ID badge at all times when performing work under this contract at a Government site, including while attending Government meetings that may take place outside the Government facility. The Vendor shall wear the ID badge in a conspicuous place on the front of exterior clothing above the waist except when safety or health reasons prohibit such placement.
- c. The vendor vehicles shall be identifiable with a sign bearing the company's name. The current vehicle registration and the proof of insurance are required at all times while on JBAB properties. The driver must be in possession of valid driver's license at all times while driving on JBAB properties.

V. Technical Point of Contact

The Technical Point of Contact (TPOC) is to be determined (TBD).

VI. Contractor Unclassified Access to Federally Controlled Facilities, Sensitive Information, Information Technology (IT) Systems or Protected Health Information (July 2013)

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – "DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)" dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives.

Applicability

This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoN or DoD computer/network/system to perform certain unclassified sensitive duties. This clause also applies to contractor employees who access Privacy Act and Protected Health Information, provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Position, as advised by the command security manager. It is the responsibility of the responsible security officer of the command/facility where the work is performed to ensure compliance.

Each contractor employee providing services at a Navy Command under this contract is required to obtain a Department of Defense Common Access Card (DoD CAC). Additionally, depending on the level of computer/network access, the contract employee will require a successful investigation as detailed below.

Access to Federal Facilities

Per HSPD-12 and implementing guidance, all contractor employees working at a federally controlled base, facility or activity under this clause will require a DoD CAC. When access to a base, facility or activity is required contractor employees shall in-process with the Navy Command's Security Manager upon arrival to the Navy Command and shall out-process prior to their departure at the completion of the individual's performance under the contract.

Access to DOD IT (Information Technology) Systems

In accordance with SECNAV M-5510.30, contractor employees who require access to DoN or DoD networks are categorized as IT-I, IT-II, or IT-III. The IT-II level, defined in detail in SECNAV M-5510.30, includes positions, which require access to information protected under the Privacy Act, to include Protected Health Information (PHI). All contractor employees under this contract who require access to Privacy Act protected information are therefore categorized no lower than IT-II. IT Levels are determined by the requiring activity's Command Information Assurance Manager. Contractor employees requiring privileged or IT-I level access, (when specified by the terms of the contract) require a Single Scope Background Investigation (SSBI) which is a higher level investigation than the National Agency Check with Law and Credit (NACLC) described below. Due to the privileged system access, a SSBI suitable for High Risk public trusts positions is required. Individuals who have access to system control, monitoring, or administration functions (e.g. system administrator, database administrator) require training and certification to Information Assurance Technical Level 1, and must be trained and certified on the Operating System or Computing Environment they are required to maintain.

Access to sensitive IT systems is contingent upon a favorably adjudicated background investigation. When access to IT systems is required for performance of the contractor employee's duties, such employees shall in-process with the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The decision to authorize access to a government IT system/network is inherently governmental. The contractor supervisor is not authorized to sign the SAAR-N; therefore, the government employee with knowledge of the system/network access required or the COR shall sign the SAAR-N as the "supervisor".

The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Interim Access

The Navy Command's Security Manager may authorize issuance of a DoD CAC and interim access to a DoN or DoD unclassified computer/network upon a favorable review of the investigative questionnaire and advance favorable fingerprint results. When the results of the investigation are received and a favorable determination is not made, the contractor employee working on the contract under interim access will be denied access to the computer network and this denial will not relieve the contractor of his/her responsibility to perform.

Denial or Termination of Access

The potential consequences of any requirement under this clause including denial or termination of physical or system access in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and subcontractor employees. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have unclassified access to a federally controlled facility, federally-controlled information system/network and/or to government information, meaning information not authorized for public release.

Contractor's Security Representative

The contractor shall designate an employee to serve as the Contractor's Security Representative. Within three work days after contract award, the contractor shall provide to the requiring activity's Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor's Security Representative. The Contractor's Security Representative shall be the primary point of contact on any security matter. The Contractor's Security Representative shall not be replaced or removed without prior notice to the Contracting Officer and Command Security Manager.

Background Investigation Requirements and Security Approval Process for Contractors Assigned to National Security Positions or Performing Sensitive Duties

Navy security policy requires that all positions be given a sensitivity value based on level of risk factors to ensure appropriate protective measures are applied. Navy recognizes contractor employees under this contract as Non-Critical Sensitive [ADP/IT-II] when the contract scope of work require physical access to a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform unclassified sensitive duties. This designation is also applied to contractor employees who access Privacy Act and Protected Health Information (PHI), provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Positions. At a minimum, each contractor employee must be a US citizen and have a favorably completed NACLC to obtain a favorable determination for assignment to a non-critical sensitive or IT-II position. The NACLC consists of a standard NAC and a FBI fingerprint check plus law enforcement checks and credit check. Each contractor employee filling a non-critical sensitive or IT-II position is required to complete:

- SF-86 Questionnaire for National Security Positions (or equivalent OPM investigative product)
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. Background investigations shall be reinitiated as required to ensure investigations remain current (not older than 10 years) throughout the contract performance period. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Regardless of their duties or IT access requirements ALL contractor employees shall in-process with the Navy Command's Security Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Employees requiring IT access shall also check-in and check-out with the Navy Command's Information Assurance Manager. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

The contractor shall ensure that each contract employee requiring access to IT systems or networks complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. Contractor employees shall accurately complete the required investigative forms prior to submission to the Navy Command Security Manager. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues

identified by the Navy may render the contractor employee ineligible for the assignment. An unfavorable determination made by the Navy is final (subject to SF-86 appeal procedures) and such a determination does not relieve the contractor from meeting any contractual obligation under the contract. The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a determination.

If the contractor employee already possesses a current favorably adjudicated investigation, the contractor shall submit a Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS) or a hard copy VAR directly from the contractor's Security Representative. Although the contractor will take JPAS "Owning" role over the contractor employee, the Navy Command will take JPAS "Servicing" role over the contractor employee during the hiring process and for the duration of assignment under that contract. The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract.

Background Investigation Requirements and Security Approval Process for Contractors Assigned to National Security Positions or Performing Non-Sensitive Duties

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

- Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the United States (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and
- Must have a favorably completed National Agency Check with Written Inquiries (NACI) including a FBI fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following:

- SF-85 Questionnaire for Non-Sensitive Positions
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed National Agency Check with Written Inquiries (NACI) or ensure successful FBI fingerprint results have been gained and investigation has been processed with OPM

Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

* Consult with your Command Security Manager and Information Assurance Manager for local policy when IT-III (non-sensitive) access is required for non-US citizens outside the United States.

VII. Enterprise-wide Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the [NAMED COMPONENT] via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;

(5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address
<https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

ATTACHMENT

<u>NUMBER</u>	<u>TITLE</u>	<u>NO. OF PAGES</u>
1	Brand Name Justification	2

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PRICE SUBMISSION

The NECO website has a “Submit Bid” button next to the solicitation number, DO NOT use the “Submit Bid” Button on the NECO website to submit your quote.

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(End of Summary of Changes)